



Osborne Primary School P&C Association Inc.

AGM

Time/Date: 1800, Tuesday 19th March 2024

Location: OPS Staff Room

1. Opening, Acknowledgement of Country, and Welcome.

I would like to begin by respectfully acknowledging the Traditional Custodians of this land on which we are meeting today, the Whadjuk people. We recognise their long tradition of teaching and learning through their connections to land, water, and culture. We pay our respects to elders' past, present, and emerging.

2. Attendees

- a. Kym Eaton
- b. Emily Deluil
- c. Tom Sutcliffe
- d. Hayley Robinson
- e. Vanessa van der Linden
- f. Ema Tan
- g. Kylie Jones
- h. Lydia Phu
- i. Novin Gurung
- j. Tshering Dema
- k. Tashi Yonten

3. Apologies - None

4. Confirmation of Minutes of Previous Meeting

- a. confirmed by Kym
- b. seconded by Lydia

5. Correspondence – 2024 P&C handbook

6. Reports

- President's Report

A warm welcome to all attendees of our 2024 AGM. It's great to see familiar faces and new members alike gathered here today.

Updates Since Last Meeting:

Since our last meeting, the wheels of our P&C association have been turning, and I'm excited to share the progress we've made:

a. **Sunset Picnic Snack Bar:** Our recent sunset picnic was not only a delightful community event but also a successful fundraising opportunity. Hayley and I managed to generate \$276 which enabled us to break even on stock purchased. With leftover stock, we're now creating Mother's Day chocolate hampers. I will need help assembling these hampers and making them look pretty.

b. **Weekly Subway Lunches:** In response to the closure of the canteen, we've explored partnerships with Subway to offer weekly lunch options for our students and families. While this initiative aims to provide a convenient alternative, it's worth noting that recent price increases have limited our



fundraising capacity in this area. Nonetheless, I believe it fills a gap particularly for time poor families. I'm in the process of setting it up on spriggy and was hoping to get an order in before the end of this term but I think now we will start next term.

c. **Voluntary Contributions:** Despite our efforts to promote voluntary contributions, responses have been modest. Nevertheless, I'm immensely grateful for the \$2.5k we've raised thus far. It's a testament to the generosity of our school community, especially considering the financial strain many families are facing.

d. **Hot Cross Bun Drive:** Our exploration into the feasibility of a hot cross bun drive unfortunately hit a roadblock due to pricing constraints from potential suppliers. As a result, we've decided to shelve this idea for the time being.

e. **Mother's Day Gift Shop:** We've sourced stock for our upcoming Mother's Day gift shop from a new supplier in Joondalup. Not only does this supplier offer superior quality items, but we've also managed to save on postage costs by arranging for in-person pickup. I've not been able to get there yet so if anyone is able to assist with collecting the stock, please let me know.

f. **Mother's Day Raffle:** I've secured a gourmet gift hamper from our local Labour Member David Michaels. My plan is to use this as the prize for our Mother's Day Raffle so I'm just waiting on delivery to photograph it and get the flyers out. I will need some help with the flyers.

g. **Support for Year 6 Fundraiser:** In the spirit of community support, we've donated our leftover Zooper Doopers to the Year 6 icy pole fundraiser, lending a helping hand to their leaver shirts fundraising efforts.

h. **P&C School Board Rep:** I'm delighted to share that I've accepted the role of P&C representative on the School Board. This presents an exciting opportunity for closer collaboration and alignment between our two entities, ensuring the best outcomes for our school community.

i. **Term 2 Initiatives:** Looking ahead to the next term, we have a host of exciting initiatives lined up, including the Mother's Day Gift Shop and raffle, book fair, subway lunches, and Hoyts movie passes. Stay tuned for more details as these events unfold.

j. **Sunset Picnic Challenge:** While our recent sunset picnic was a success, we did encounter a challenge with the Tyro card payments device. An update communication issued in December last year unfortunately did not reach us, resulting in a device malfunction. We're currently exploring options to rectify this issue, including potentially transitioning to Square for its enhanced functionality and convenience for P&C associations.

k. **Thank You to Hayley:** A heartfelt thank you is in order for Hayley, our stand-in secretary, who has generously lent her time and expertise to sort out the admin of the P&C. Hayley's contributions have enabled me to focus more on our fundraising efforts, and for that, I'm immensely grateful.

l. **Colour Fun Run:** I have not booked this yet. If anyone has the time to help me get this sorted, please let me know.

m. **Volunteer Callout:** As always, we need volunteers to help us run our fundraisers and organise everything. As I've said before, if everyone just helps out once a year, we would have more than enough help. So, I'm hoping we get more volunteers this year and with their help we make more money for the school. If anyone has ideas on how to generate more volunteers, please let me know.

In closing, I extend my sincerest gratitude to each and every one of you for your unwavering support and dedication to our P&C association. Together, we're forging a path toward a brighter future for our school community. Let's seize the opportunities that lie ahead and work collaboratively to fulfill our shared vision. Thank you once again for being here tonight, and here's to a fruitful and fulfilling rest of the year.



- Principal's Report

Welcome to our P&C AGM

It is a pleasure to have you all here.

This term has nearly finished, and the school has been running smoothly despite several challenges. We have had to face the excessive heat and the Department of Education ensured that all schools had a heat policy implemented, which we have done.

What this means is that the weather is monitored and when extreme heat is called the following happens:

- Students have water bottles inside
- All forms of PE are cancelled and alternative inside activities are provided by our Phys Ed teacher Mr Lampe.
- Students eat lunch inside, and an alternative duty roster is implemented, so all staff can have a break.
- Students are allowed out at recess, yet the library is open, and students must play in the shaded areas, and this is closely monitored.

It worked well, and a quality of education still prevailed.

Recently we have also had some staff changes.

- Miss Kristin Pittard is taking some time off for medical leave and Mr Tom Sutcliffe will be the deputy Principal until the end of term 2.
- MCS Mrs Pam Lok is returning to her substantive position, and we have successfully run an MCS panel and the new MCS will start in term 2, however, we cannot name them as the breach period ends midnight Wednesday 21st March.
- We have appointed a new cleaner; Mr Phurba and we will join Mr Ngyuen in term 2.
- I have been appointed Principal for term 2 only.

Term 2 looks to be another busy one being an eleven-week term and parent interviews will be held, so all families can discuss their child's progress with their classroom teachers. Reports will go out in week 10 and interviews will be held in week 11. Swimming lessons will be held in weeks 1 & 2 of term 3.

The state government has announced that they will be providing all families with a one-off payment of \$150, this is not an automatic payment, families need to apply through the service WA app, not the school. To do so, all families will need their individual child's WA school number, which can be found on the NAPLAN and school reports, we will be providing this information to all families as well as some more information on how to make the claim.



I would like to thank everybody for their attendance, support, and care. The school community is an extraordinary one and I am grateful to be back next term.

- Treasurer's report

7. Business Arising

Issue	Who	Status
AGM Role bearers		Kym Eaton nominated and voted in as president. Lydia Vu nominated and voted in as Vice President Hayley Robinson nominated and voted in as Secretary. No one nominated for treasurer position, so this remains open, and we continue to actively seek for a treasurer. All in attendance became financial members.
P&C Facebook page		Lydia offered to take over the P&C Facebook page and create a group whatsapp. Thank you Lydia!
Mother's Day stall		Mother's Day gift shop is on spriggy. Kym needs someone to pick up gifts from Joondalup. Emily and Kylie offered. David Micheal donated a gift hamper to the P&C, he will drop off to the school. Kylie asked if P&C members are happy to have their children pose for a photo with David and the hamper.
Business carried from previous meeting.		Funding request from Jody Cable for \$ 513.03 early years literacy program. Approved by all members of the P&C. Lydia's mum is going to sponsor this payment. Thank you so Much Lydia's mum!
Plan's for term 2		<ul style="list-style-type: none"> • Plans for term 2 – to get subway up and running. Kym is still in negotiations to get a fair price to allow it to be affordable for families but for the P&C to still make a profit from each order. • Mother's Day stall to be advertised and gift boxes made with chocolates leftover from the sunset picnic.
Voluntary contributions update		Kym has a bunnings and Woolworth voucher to be drawn at first assembly. Kym did not have exact figures but is around \$2000.
Grants Update		Emily discussed some fundraising grants she has found. Emily to continue researching grants and asked any members who find some to pass onto her and she is happy to research and apply on behalf of P&C and the school.

Krispie Kreme donut		Emily to look into this and we are hoping to organise it for a Friday after school for the children to take home so it doesn't create extra work or mess for the teachers.
Colour fun run		Discussed moving the colour fun run forward in the year due to the end of year being a very busy time and everyone being exhausted. Pencilled in Friday 25 th October. The plan is to Start advertising and fundraising at the start of term 3. We will aim to promote more class competition and pizza parties etc for classes who raise the most money.
Closure and next meeting		Next meeting Tuesday 23 rd April 6pm Meeting Closed 1904